

Certificate in Housing (6207- 02) qualification structure

Unit accreditation number	City & Guilds unit number	Unit title	Mandatory/ optional for full qualification	Credit value
R/601/0450	Unit 201	Develop and maintain relationships with stakeholders in a housing context	Mandatory	4
K/601/0454	Unit 202	Maintain professional behaviour and working relationships in a housing context	Mandatory	4
M/601/0455	Unit 203	Maintain the health, safety and security of self and others	Mandatory	2
F/601/0461	Unit 204	Process documentation relating to housing activities	Optional	2
Y/601/0465	Unit 205	Undertake promotional activity within the housing sector	Optional	4
K/601/0471	Unit 206	Advertise and market properties	Optional	2
F/601/0475	Unit 207	Use organisational ICT systems in a housing context	Optional	2
L/601/0480	Unit 208	Assess housing need	Optional	4
K/601/0485	Unit 209	Match the needs of individuals with available accommodation	Optional	3
A/601/0488	Unit 210	Support individuals through the process of signing occupancy agreements	Optional	4
T/601/0490	Unit 211	Organise the maintenance and repair of property	Optional	2

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A/601/0507	Unit 212	Check and record the condition of property	Optional	3
J/601/0509	Unit 213	Support clients to make use of the housing advice and guidance service	Optional	3
H/601/0517	Unit 214	Enable housing clients to access referral opportunities	Optional	4
T/601/0523	Unit 215	Provide and maintain information materials for use in the housing organisation	Optional	2
L/601/0530	Unit 216	Help to develop individuals to contribute to decision making	Optional	4
H/601/0534	Unit 217	Help to develop individuals' involvement in the local community	Optional	3
J/601/0543	Unit 218	Support the rights of individuals in the community	Optional	4
L/601/0933	Unit 219	Give customers a positive impression of yourself and your organisation	Optional	5
M/601/1508	Unit 220	Recognise and deal with customer queries, request and problems	Optional	5
A/601/1530	Unit 221	Support customer service improvement	Optional	5
J/600/3205	Unit 304 *	Respond to customer request for repairs	Optional	2